



YOUR WEDDING AT BEAN TOWN RÉCEPTIONS

Thank you for choosing **Bean Town Réceptions** to celebrate your most special day... Guy and I are eager to welcome you into our home and work with both of you to create the day you always imagined.

To facilitate the next steps for you, we've created a **Wedding Help Book** to try and make your planning process as stress free as possible. Remember that these are guidelines and tools that we've created from our years of experience. It will be to your best advantage to use these pieces as advice. We are very open to suggestions and ideas that will make your wedding as unique and special as the two of you!

I'm sure you are wondering what you should do next!

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Steps to take

Step 1

Read this **Wedding Help Book**. It will answer the most frequently asked questions and put you at ease with the general procedures at **Bean Town Receptions**.

Step 2

Read the **Wedding Contract**, that Bean Town Receptions will be shared with you from the *Aisle planner*, carefully. You must both sign the contract.

Step 3

Sign the **Wedding Contract** and send a deposit in the amount of \$2,000.00 (non-refundable) payable to **Bean Town Receptions**.

Step 4

Bean Town Receptions will send you an invitation to the *Aisle Planner* platform, to get access to all the detailed information about you wedding.

Step 5

Bean Town Receptions will contact you about 8 months before the big day to setup your first planning meeting. From this meeting, information will be gathered for **Bean Town Receptions** to draw up an estimated invoice for you. 50% of the estimated invoice is due 6 months prior to your wedding.

Step 6

About 2 months before the wedding, normally after your R.S.V.P. date, **Bean Town Receptions** will contact you to set up your final-details appointment. At this point there are to be no major changes. Be prepared to pay the balance of your estimated invoice one month before your wedding day.

Step 7

By the Friday of the week before your wedding, you will have to send **Bean Town Receptions**, the final guest count for the meal requirements. Make sure your suppliers have proper directions to **Bean Town Receptions**. Make sure the photographer is aware of the timeline of your wedding to avoid any delays.

Step 8

Your rehearsal: We offer a free rehearsal Wednesdays or Thursdays any time before 5pm. Please only invite the guests with pertinent duties to attend. Refrain from bringing children unless they are part of the wedding party. You must bring all items listed on the list provided to you after your final meeting.

Step 9

The Big Day: Be here on time with your hearts filled and your large smile!

Wedding Package 2024-2027

Pricing

*Food and alcohol costs not included

- **\$5,750** on Fridays, Saturdays and Sundays
[\$5850 in 2025, \$5,950 in 2026, \$6,050 in 2027]

Includes the following

- **Exclusive Venue Access:** Enjoy the entire enchanting Bean Town Réceptions and its facilities exclusively for your celebration. Bean Town is designed to be accessible for all guests. Our air-conditioned Anjou Hall ensures comfort, and indoor spaces are equipped with commercial smoke fans and insect control systems.
- **Accommodations:** Luxurious overnight stay, including the romantic cottage for the newlyweds, Chez Max guest house (for up to 12 guests), and Chez Glenn (for up to 10 guests) with complimentary night shuttle service.
- **Expert Guidance:** Personalized consultations with our seasoned planners at key wedding milestones—pre-invitation, post-RSVP, and a rehearsal during the week of your wedding. Access a complimentary personalized link to our Aisle Planner online platform.
- **Ceremony Essentials:** All standard equipment required for a seamless ceremony, including cedar benches, signing tables, tablecloths, candle lighting, pews, arches, and wireless microphones. Bean Town’s dedicated team handles the setup, allowing you to focus on enjoying your special day. Personalize your space with items like favors and guest books during the rehearsal.
- **Spectacular Extras:**
 - Fireworks display during your first dance (weather permitting).
 - Horse-drawn carriage services for you and your guests available from 30 minutes before the ceremony until all guests return to the dining hall. (weather permitting).
 - Bonfire under the stars (weather permitting).
 - Seasonally themed decorations creating a magical ambiance.
 - Musical Delight: Enjoy continuous music from the moment you arrive until your first dance (excluding the ceremony).
- **Premium Bar Service:** Bean Town holds a comprehensive license for the entire venue, featuring a full bar with licensed bartenders. Our license number is 804199, and we are proudly located in Prescott Russell County.
- **Elegant Décor and Accessories:**
 - Chiavari chairs;
 - White or ivory tablecloths;
 - Linen napkins in assorted colors;
 - Varied centerpiece options and accessories;
 - Oil lamps or tea lights on tables;
 - Ambiance lighting throughout the venue.

Music Licensing

A charge of \$80.00 for SOCAN (Society of Composers, Authors and Music) and Re:SOUND music licensing fees will apply. For details, please see www.socan.ca.

The Food

Savor the culinary artistry of Chef Paul Silk, where freshness meets creativity! With over 40 years of European-trained experience, Chef Paul has crafted unique dishes, fine homemade recipes, and perfectly cooked meats and sauces. Having spent a significant part of his career cooking for Parliament, Chef Paul brings a wealth of expertise to Bean Town Réceptions, contributing more than 14 years of dedicated service and, of course, delectable delights for our guests to enjoy!

Explore a delectable array of culinary delights on our Wedding Menu. From mouthwatering starters to indulgent mains and delightful desserts, our menu is crafted with the freshest ingredients and Chef Paul's culinary finesse.

Note: Food prices are subject to change, reflecting market fluctuations and product availability.

Come see our menu at <https://www.beantownreceptions.com/wedding-menu/>

Bar Minimum

You must choose one of our bar packages (see Drink Menu Document) and the minimum bar bill must be **\$2500.00** on Saturdays, and **\$1500.00** on Fridays and Sundays. There are many ways to work this into your day in a way that compliments your wedding, such as providing wine and beer with dinner or an open (+15% service charge on beverages).

Beverage Packages & Drink Menu

Enjoy the convenience of a price-per-person open bar, ranging from 4 to 9 hours, catering to all budgets.

Our expert bar staff is equipped with a variety of options, from top-notch local beers to delicious cocktails, ensuring your day is truly unforgettable.

Explore our Beverage Packages & Drink Menu!

Note: Beverage prices are subject to change, reflecting market fluctuations and product availability.

Come see what we offer at the bar at <https://www.beantownreceptions.com/bar-menu/>

Map

From Ottawa

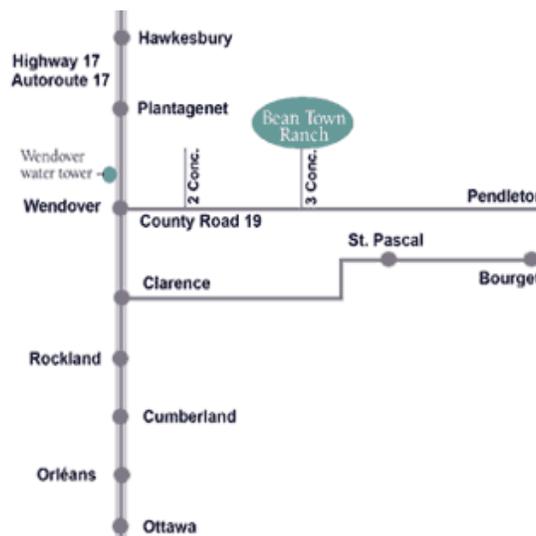
- Take Queensway (Highway 17 East also known as Highway 174), past Orleans and Rockland.
- Take a right turn on County Road 19 (towards the Papanack Zoo).
- Do not pass the water tower that says Wendover!
- Go exactly 4.5 km and then turn left on Concession # 3.
- We are exactly 1 km from the corner (left side of the road).

From Cornwall

- Take ON-138 North road to St Andrews.
- Continue onto ON-138 N to North Glengarry.
- On the left, meet with highway ON-417 East to Montreal/Hawkesbury.
- Take exit 51 to Highland Road/Saint Isidore/Maxville.
- Turn left on Highland/County Rd 20 (sign for Highland Road N).
- Turn onto Ste-Catherine/County Rd 9.
- Continue onto County Rd 9 until you reach Plantagenet.
- At the stop sign, turn left onto Old Highway 17/Regional Rd 26 (follow the blue signs for Bean Town Receptions).
- Turn left onto Concession 3 (follow the blue signs for Bean Town Receptions).
- Bean Town Receptions will be at your right in about 4 KM.

From Montreal

- Take the 40 West, it will then become highway 417 once you cross to Ontario.
- It will change to highway 17 West (also called the 174). You must exit!
- Pass the towns of Hawkesbury and Alfred.
- The Wendover Water Tower will be on your right and there is a flashing yellow light.
- Turn left, this is County Road 19, follow for 4.5 km, then turn left on Concession # 3.
- Bean Town is 1 km from the corner on your left-hand side.



Guest Houses

As part of our commitment to providing a seamless experience, we offer two spacious guest houses, Chez Glenn (10 guests maximum) and Chez Max (12 guests), to accommodate your bridal party or select guests overnight. These cozy accommodations are conveniently located just down the road from Bean Town Réceptions and are included in all packages at no extra charge. Ensure your loved ones are comfortably settled for the night, making your celebration even more memorable. Complimentary night shuttle service.

Important: Please leave one car behind at the guesthouse so that the others can be retrieved the next morning at Bean Town Réceptions.

More details and pictures on our website at <https://www.beantownreceptions.com/venue/>

Accommodations for your guests

Explore our website to view listings of some of the greatest Airbnb options and nearby hotels available for your guests. Please note that these accommodations are based on availability and are external to Bean Town Réceptions. We are not responsible for any aspects related to these bookings, but we're happy to provide recommendations to help your guests find suitable lodging options nearby.

You can find them here: <https://www.beantownreceptions.com/venue/>

Transportation for your guests

Taxi

- **Capital Taxi (Rockland)**
Telephone: 613-446-7272

Bus

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • 417 Bus Line
Telephone: 1-888-811-2617
E-mail: info@417busline.com
Website: http://www.417busline.com • Blondeau Transportation
Telephone: 613-749-3581 | <ul style="list-style-type: none"> • Leduc Bus Lines
Telephone: 613-446-0606
E-mail: leducbus@leducbus.com
Website: http://www.leducbus.com • G Boudria Transportation
Telephone: 613-744-1312 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Limousine

- **Elite Limousine & Hummer**
 Telephone: 613-733-4204
 E-mail: info@ottawalimousine.com
 Website: <http://www.ottawalimousine.com>
- **Impress Limousine**
 Telephone: 613-742-5269
 E-mail: info@impresslimo.ca
 Website: <http://www.impresslimo.ca>
- **Millenium Limosine Services Millennium Limousine Service**
 Telephone: 1-888-916-5466
 E-mail: info@millimo.com
 Website: <http://www.millenniumlimousines.com>
- **G & C Limousine Service**
 Telephone: 613-678-1786

Others

- **Responsible Choice**
 Telephone: 1-866-552-0444
 E-mail: info@responsiblechoice.ca
 Website: <http://www.responsiblechoice.ca>

Vendors and Partners

Discover excellence with our curated selection of preferred vendors who have showcased their exceptional talents on numerous occasions. Familiar with the unique ambiance and logistics of our venue, these vendors may offer special discounts when chosen for your special day.

Please note that these vendors are external to Bean Town, and their services are provided as a courtesy. Bean Town is not responsible for any arrangements made with external vendors.

Explore our best vendors here: <https://www.beantownreceptions.com/vendors/>

Frequently Asked Questions

Please note that the wording below is not completely gender neutral, but this is considered and tailored to your unique specifications. In the case of a 2SLGBTQ+ wedding, one party is to be designated to arrive first and the second to arrive afterwards. Below, we have named them “I do crew” #1 & #2.

When should the groom arrive?

Groom and groomsmen/” I do crew #1” must arrive fully dressed an hour and a half before the ceremony. Please park in the guest parking lot and go directly to the Chapel; give flowers and boutonnieres to the bridal attendant (if needed). Any deliveries can be made between 9:00 and noon.

Where do they go?

We will execute a quick refresher rehearsal on the day-of, afterwards, the chapel or ceremony site are the best places for the groomsmen. Our greeters will welcome the guest upon arrival, check names off the guest list and

instruct them where to drop off gifts and cards (we have a good locked card box), sign the guest book, and invite them to go on the carriage to the ceremony site.

Where does the bride go?

Bride and her bridesmaids/"I Do Crew #2" should be here 1 hour before the ceremony and arrive through the delivery entrance, parking outside of the bridal room door. Five minutes before the ceremony begins, we pick up the bride and bridal party at the patio door of the main hall where they have been getting dressed and bring them to the ceremony site by carriage.

What do I need for the ceremony?

- Always invite guests a half hour before the actual start time of the ceremony.
- Music: We have USB players at all ceremony locations, but live music is always a lovely idea! Please provide us with a detailed song list containing the title, track number, and what each song is to be used for.
- You must supply us with reserved name cards for the VIP row, flower girls' baskets, ring pillows, and any other such items. Make sure the flowers girl's petals are real or it is biodegradable.
- We will provide seasonally themed standard decorations: cedar benches, candles on fireplace, fire in fireplace (if weather permits). Shepherd hooks and lanterns for down the aisle and arch, signing table, tablecloths, Kleenex boxes, arches, and atmospheric music before the ceremony.

What do I do for music?

Have music for processional (4 to 5 minutes), registry (7 to 8 minutes) and recessional (2 to 3 minutes) on a USB key. You must also provide Bean Town Réceptions with all the music for the special moments: Grand Entrance, Cake Cutting, First dance, dance with parents, garter belt and bouquet toss, etc.

How long is a regular ceremony?

Most ceremonies last 30 minutes after which the bride and groom have a private carriage ride with a complimentary beverage. Your photographer should then arrange a group photo in front of the ceremony site. When the couple returns, we take a picture and then move on to cocktail hour.

Where and what do we do for cocktails?

- We will serve your cocktail food selections during the hour and a half cocktail hour. For options, please refer to our menu.
- Cocktails are nice in the Pavilion – if weather does not permit, we will do the cocktail in the Chapel. We encourage you to try and enjoy your cocktail and guests for about 15 to 20 minutes before formal photos. This time will be made up for when we relocate guests into the main hall for dinner and speeches.
- We will have the music, food and bar set up according to your instructions and we will be taking care of your guests. This is a good time to incorporate your signing book or album, have live music or just some culturally relevant music playing. Bring photos of yourselves and think of entertaining these guests while you are busy with pictures. They will be invited to take carriage rides throughout the property (weather permitting). Cocktails should be no longer than 2 hours.

- It is not mandatory to have a cocktail and you can save some time and money by going directly into the main pavilion for dinner. Cash, toonie, or open bars can be arranged. We also recommend serving vegetable, fruit, and cheese trays at that time. Canapés are another elegant choice.

Do I have to make a chart for guest seating?

We insist on seating plans for all buffets and sit-down dinners. When a guest enters the dining room, the waitress will escort guests to their seat according to the guest list and table setting forms you have provided.

What happens next?

- Your master of ceremony gives housekeeping rules, explains bar arrangements and your kissing game, the timing of the meal.
- Introduction of bridal party (not necessary) then a quick toast or blessing is a good oral queue for our servers to start. A 3-course meal or most buffets take approximately 1.5 hours.
- Your guests will then be invited to join you outside for your first danse, for a presentation in the Chapel, etc. Meanwhile, our staff will change the main hall into a dance floor.
- Guests can return to the main dining room for the evening dance.

When are the horse and carriage available?

They will start 30 minutes before the ceremony to bring your guests to the ceremony site and back to the dining room.

What are the choices of tablecloths and linens?

Tablecloths are in white or ivory and linens are available in a variety of different colors. Silk options are also available.

How many people per table?

You can set your tables for 6 to 10 people across depending on the table size.

What is your smoking policy?

There is no smoking or vaping allowed in any buildings and under any covered area. Butt cans are provided throughout the property.

What centerpieces are included?

- Oil lamps and tea lights are complementary. We have a variety of centerpiece options to choose from such as lanterns or log trios that you are free to use, or you may bring your own. We can also provide table numbers and mason jars for floral arrangements.
- Always nice to have one item play many roles: Name Tag is also the wedding favors (frame, little pots, etc.). Our staff will be pleased to set up your tables with bonbonnières, etc.

What would be the perfect time to come and decorate?

Bean Town sets up for you; most couples only bring their personal items to add (favours, guest books, etc.) and go over all details for these items at rehearsal.

Who do I contact if I have any questions?

Our office hours are Tuesday to Friday from 9:00 a.m. to 5:00 p.m. You can email us anytime at info@beantownranch.com. We are a home-based business and live on-site, so we would appreciate it if you call before visits and that you refrain from calling after 5:00 p.m. or on weekends, since we have functions almost every night.

Can I take pictures on the site?

Yes, we have lovely gardens, forested spots, beautiful ponds, an apple orchard and many more photo opportunities. You may bring in your photographer for a visit at any time between 9:00 and noon on weekends. Please call ahead to confirm.

When do I meet with the coordinator?

After an initial visit and deposit, we will contact you about 8 months before the wedding, to talk about every details of the day. We will meet again the week that your RSVPs are due (regardless of the number of responses) and a rehearsal Wednesday or Thursday before 5pm, before your wedding day. The coordinators will be present on the day-of and at the rehearsal.

Are you handicap accessible?

Yes, as well the Anjou Hall has air conditioning. We also have commercial smoke fans and insect control systems for the indoors.

Can we bring in our own caterer?

No, Bean Town offers the wonderful services of our Chef Paul Silk. Chef Paul has over 40 years of experience as an executive chef (including 15 years at Parliament Hill and 18 at Bean Town Receptions). His experience, knowledge and love of food are apparent in all his dishes. We uphold the high standards of service and professionalism that you require to make your reception a hassle-free delight. We have a menu full of choices; meals can also be tailored to your needs. Don't forget to let us know if you have any special dietary needs or allergies. For health safety reasons, no food can be returned to you after the event.

Is Bean Town Licensed?

Yes, our entire site is licensed and comes complete with a full bar and staff. Our license number is 804199 and our county name is Prescott Russell.